

### Section III

#### **411. Migrant Center Aide II**

##### Definition:

This class is semi-skilled in the various building and construction trades. Under supervision of the Center Manager, performs a variety of semi-skilled tasks required in the general building maintenance. Within the classifications as implied in the job title, perform other duties as directed.

##### Example of Duties:

Under direction, does general repairs and maintenance repair work, which includes simple electrical systems and equipment, simple plumbing systems and fixtures, along with any other repair and maintenance items that may develop. Checks buildings and equipment to locate conditions indicating need for repair and maintenance work. Lubricate and make repairs to automotive equipment, lawn mowers, etc. Repair flooring, bath enclosures, do interior and exterior painting. Operating automotive and other equipment. Must be able to assume normal daily assigned tasks in the absence of the Center Manager.

##### Employment Standards:

Knowledge of common tools and materials as used in construction and maintenance work. Ability to get along well with others, and is responsible for good relations with and among tenants. Ability to understand and follow oral and written directions. Be of good moral character and possess reliability and integrity. Have skills comparable to that of a journeyman pertaining to cover all maintenance of facilities. Mandatory to reside in the assigned Center the year round.

##### Education:

Any combination of training and experience equivalent to completion of high school and two years experience in construction or maintenance work. Bilingual (Spanish-English) knowledge is desirable.

##### License:

Mandatory to possess a valid California Driver's License and must be acceptable for coverage under Authority's auto liability insurance carrier.

Migrant Center Aide II, (Continued):

Other Qualifications:

Must be able to verify that physical condition is satisfactory for the requirements of the job. Employees must demonstrate the ability to perform the essential functions of the job, with or without reasonable accommodation for disabled individuals as defined within the Americans With Disabilities Act of 1990, as amended. Initial employment shall be conditional on such verification as determined by a required standard pre-employment physical at the expense of the Employer. Existing Housing Authority employees are exempt from satisfying this criteria regarding the conditionality of employment prefaced by a pre-employment physical.

To be an employee of the Housing Authority, a person must be a citizen of the United States, or an alien who has been either lawfully admitted for permanent residence, or authorized to be employed under the terms of the immigration And Nationality Act, as amended, or as directed by the Attorney General. Must also attest to the fact that he/she is a United States citizen or alien admitted for permanent residence or authorized employment, and must provide supporting documents to show identity and employment authorization.