

Section III

401. Maintenance Worker I

Definition:

Under supervision, to perform routine work of various kinds and with various types of crews. Within the classification as implied in the job title, perform other duties as directed.

Example of Duties:

Mows lawns, plants shrubs and trees; waters lawns and prunes shrubs and trees as necessary. Checks buildings, equipment and grounds to locate conditions indicating the need for repairs and maintenance. Makes building repairs involving plumbing, painting, carpentry and simple electrical work. Lubricate and make minor repairs to automotive equipment, lawn mowers, etc.; uses a variety of power and hand tools; mixes and pours concrete as necessary. Assists semi-skilled workers in performance of their duties; cleans equipment, buildings and premises, and is called upon to fill in on the many janitorial, maintenance, caretaking and gardening activities of the Authority. Washes and cleans housing units, including walls, windows, floors, stoves, refrigerators, etc. Operates automotive and other equipment.

Employment Standards:

Knowledge of and ability to use common hand tools; ability to read and write; ability to follow written and oral directions; ability to get along well with others; possess physical strength, stamina and energy, and be of good moral character. Must be able to pass a pre-employment physical.

Education:

Equivalent to the completion of a high school education.

License:

Mandatory to possess a valid California Driver's License, and must present a DMV printout if required by the Employer for verification. Applicant must also be insurable and acceptable to the insurance company providing auto insurance to the

Maintenance Worker I (Continued):

Other Qualifications:

Must be able to verify that physical condition is satisfactory for the requirements of the job. Employees must demonstrate the ability to perform the essential functions of the job, with or without reasonable accommodation for disabled individuals as defined within the Americans With Disabilities Act of 1990, as amended. Initial employment shall be conditional on such verification as determined by a required standard pre-employment physical at the expense of the Employer. Existing Housing Authority employees are exempt from satisfying this criteria regarding the conditionality of employment prefaced by a pre-employment physical.

To be an employee of the Housing Authority, a person must be a citizen of the United States, or an alien who has been either lawfully admitted for permanent residence, or authorized to be employed under the terms of the Immigration And Nationality Act, as amended, or as directed by the Attorney General. Must also attest to the fact that he/she is a United States citizen or alien admitted for permanent residence or authorized employment, and must provide supporting documents to show identity and employment authorization.