

Housing Authority of the County of Merced

NOTICE TO PROPOSERS

RFP #2022-03: Grant Coordinator Services

NOTICE IS HEREBY GIVEN the Housing Authority of the County of Merced ("Authority") is accepting proposals from qualified firms for comprehensive grant administration services. It is the intention of the Authority to execute a 1-year contract or contracts, with two (2) two-year options for renewal. Proposals will be accepted and awarded by property. Proposers may submit proposals for all or a single selected property.

The office is closed to the public due to COVID-19 at the moment, please call Melina Basso at (209) 626-6009 or Maria Alvarado at (209) 386-4139 *prior* to delivery. Proposals must be received prior to 4:00 p.m. (PDT) on JUNE 8, 2022, at the Authority main office, located at 405 U Street, Merced. Telephone or Facsimile proposals will *NOT* be accepted and will automatically be rejected. The proposals must be clearly marked "REQUEST FOR PROPOSALS, RFP #2022-03: GRANT COORDINATOR SERVICES".

Proposal packets, with all related documents and specifications, may be obtained by:

- Sending an email request to: melinab@merced-pha.com, Subject: RFP #2022-03: Grant Coordinator Services.
- Download packet from the Authority website at www.merced-pha.com (Contractor Opportunities).
- Request a packet by calling Melina Basso at (209) 626-6009.

The Authority reserves the right to sole and exclusive judgment in the determination of the qualifications of each proposer. The Authority reserves the right to reject any and/or all proposals, and further reserves the right to waive any informalities or irregularities in the proposals, or to accept or select any proposal that the Authority, in its sole and absolute discretion, determines best meets the Authority needs.

HOUSING AUTHORITY OF
THE COUNTY OF MERCED
Rosa Vazquez, Executive Director