

A G E N D A

BOARD OF COMMISSIONERS HOUSING AUTHORITY OF THE COUNTY OF MERCED

**Regular Meeting
Tuesday, June 18, 2019
5:30 p.m.**

Closed session immediately following

Housing Authority of the County of Merced
Administration Building
405 "U" Street
Board Room – Building B (Second Floor)
Merced, CA 95341
(209) 386-4139

Jack Jackson, Chairperson
Hub Walsh, Vice-Chair
Evelyn Dorsey
Rick Osorio
Margaret Pia
Jose Resendez
Rachel Torres

All persons requesting disability related modifications or accommodations may contact the Housing Authority of the County of Merced at (209) 386-4139, 72 hours prior to the public meeting.

All supporting documentation is available for public review in the office of the Administrative Assistant located in the Housing Authority Administration Building, Second Floor, 405 "U" Street, Merced, CA 95341 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday.

The Agenda is available online at www.merced-pha.com

Use of cell phones, pagers, and other communication devices is prohibited while the Board Meeting is in session. Please turn all devices off or place on silent alert and leave the room to use.

I. CALL TO ORDER AND ROLL

II. COMMISSIONER and/or AGENCY ADDITIONS/DELETIONS TO THE AGENDA

(M/S/C): ____/____/____

III. APPROVAL OF THE FOLLOWING MEETING MINUTES:

A. May 14, 2019, Special Meeting

(M/S/C): ____/____/____



IV. UNSCHEDULED ORAL COMMUNICATION

NOTICE TO THE PUBLIC

This portion of the meeting is set aside for members of the public to comment on any item within the jurisdiction of the Commission, but not appearing on the agenda. Items presented under public comment may not be discussed or acted upon by the Commission at this time.

For items appearing on the agenda, the public is invited to comment at the time the item is called for consideration by the Commission. Any person addressing the Commission under Public Comment will be limited to a 5-minute presentation.

All persons addressing the Commission are requested to state their name and address for the record.

V. CONSENT CALENDAR:

- A. Rent Delinquency Report for May 2019
- B. Track Summary Report for May 2019
- C. Financial Reports for May 2019

(M/S/C): ____/____/____

VI. BUSINESS (INFORMATION AND DISCUSSION, RESOLUTION and ACTION ITEMS):

A. Information/Discussion Item(s):

1.) Director's Updates

- i. State Center Community College District Resolution
- ii. Future Development Presentation
- iii. Rental Assistance Demonstration

B. Resolution Item(s):

- 1.) **Resolution No. 2019-09:** Approving and authorizing execution of Operation and Maintenance Contract between the California Department of Housing and Community Development and the Housing Authority of The County of Merced Contract 19-OMS-12701 for the Atwater/Livingston Migrant Center.

(M/S/C): ____/____/____

- 2.) **Resolution No. 2019-10:** Approving and authorizing execution of Operation and Maintenance Contract between the California Department of Housing and Community Development and the Housing Authority of The County of Merced Contract 19-OMS-12700 for the Rafael Silva/Los Banos Migrant Center.

(M/S/C): ____/____/____

- 3.) **Resolution No. 2019-11:** Approving and authorizing execution of Operation and Maintenance Contract between the California Department of Housing and Community Development and the Housing Authority of The County of Merced Contract 19-OMS-12698 for the Felix Torres Migrant Center.

(M/S/C): ____/____/____



- 4.) **Resolution No. 2019-12:** Approving and authorizing execution of Operation and Maintenance Contract between the California Department of Housing and Community Development and the Housing Authority of The County of Merced Contract 19-OMS-112699 for the Merced Migrant Center.

(M/S/C): ____/____/____

C. Action Item(s):

None

VII. COMMISSIONER'S COMMENTS

VIII. CLOSED SESSION ITEM(S): None

IX. ADJOURNMENT



MINUTES

BOARD OF COMMISSIONERS HOUSING AUTHORITY OF THE COUNTY OF MERCED

**Regular Meeting
Tuesday, May 14, 2019**

- I. The meeting was called to order by Chairperson Jackson at 2:04 p.m. and the Secretary was instructed to call the roll.

Commissioners Present:

Jack Jackson, Chairperson
Hub Walsh, Vice Chairperson
Margaret Pia
Jose Resendez
Rachel Torres

Commissioners Absent:

Evelyne Dorsey
Rick Osorio

Chairperson Jackson declared there was a quorum present.

Staff Present:

Rosa Vazquez, Executive Director/Board Secretary
Cliff Hatanaka, Interim Finance Officer
Maria F. Alvarado, Clerk of the Board
Blanca Arrate, Director of Housing Programs
Sue Speer, Director of Development
Tracy Jackson, Director of Housing Programs

Others Present:

None

II. COMMISSIONER and/or AGENCY ADDITIONS/DELETIONS TO THE AGENDA:

None

(M/S/C): Commissioner Pia/Commissioner Walsh/Motion Passed

III. APPROVAL OF THE FOLLOWING MEETING MINUTES:

A. April 16, 2019 Regular Meeting

(M/S/C): Commissioner Pia/Commissioner Resendez/Motion Passed

IV. UNSCHEDULED ORAL COMMUNICATION:

None



V. CONSENT CALENDAR:

None

VI. BUSINESS (INFORMATION AND DISCUSSION, RESOLUTION and ACTION ITEMS):

A. Information/discussion Item(s):

1.) Directors Updates:

- a. Building a Budget: Interim Finance Officer Cliff Hatanaka reviewed the budgeting elements and process with the Board.

B. Resolutions Item(s):

- 1.) **Resolution No. 2019-08:** Approving the revised job description for the Accounting Technician I/II job classification.

(M/S/C): Commissioner Pia/Commissioner Resendez/Motion Passed

C. Action Item(s):

None

VII. COMMISSIONER'S COMMENTS

The Board thanked Mr. Hatanaka for the presentation and information.

VIII. CLOSED SESSION ITEM(S):

None

IX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:53 p.m.

Chairperson Signature / Date

Secretary Signature/ Date



Aged Receivables Report as of 3/31/2019

Property	0 - 30 days	31 - 60 days	61 - 90 days	Over 90 days	Total Unpaid Charges	Prepayments	Balance
AMP 1							
ca023001 PH - Merced	5,035.94	876.00	82.00	(589.41)	5,404.53	(6,573.36)	(1,168.83)
ca023010 PH - Merced	1,725.64	177.00	69.00	905.26	2,876.90	(3,691.06)	(814.16)
ca023013 PH - Merced Sr	581.34	10.00	-	1,020.00	1,611.34	(1,893.85)	(282.51)
ca023021 PH - Acquisition	-	-	-	-	-	(14.48)	(14.48)
ca023023 PH - Acquisition	-	-	-	-	-	(330.00)	(330.00)
AMP 1 TOTALS	7,342.92	1,063.00	151.00	1,335.85	9,892.77	(12,502.75)	(2,609.98)
AMP 2							
ca023003 PH - Atwater - Cameo	3,232.91	163.00	32.37	-	3,428.28	(1,568.47)	1,859.81
ca023006 PH - Livingston	2,185.74	707.08	27.00	794.00	3,713.82	(4,598.10)	(884.28)
012a PH - Atwater	796.00	216.00	68.00	209.99	1,289.99	(1,979.20)	(689.21)
012b PH - Winton	208.00	-	-	(301.00)	(93.00)	(1,180.75)	(1,273.75)
AMP 2 TOTALS	6,422.65	1,086.08	127.37	702.99	8,339.09	(9,326.52)	(987.43)
AMP 3							
ca023002 PH - Los Banos	2,457.40	1,053.00	-	(109.13)	3,401.27	(2,828.46)	572.81
ca023004 PH - Los Banos - Abby, B, C & D	4,400.23	306.00	(50.00)	(241.92)	4,414.31	(4,361.48)	52.83
ca023005 PH - Dos Palos - West Globe	2,652.67	(78.18)	55.00	987.37	3,616.86	(1,966.46)	1,650.40
ca023011 PH - Los Banos - J & K St	741.00	-	-	-	741.00	(885.84)	(144.84)
012c PH - Dos Palos - Alleyne	975.00	-	-	-	975.00	(687.69)	287.31
012d PH - Dos Palos - Globe	858.33	50.00	543.25	2.00	1,453.58	(510.05)	943.53
AMP 3 TOTALS	12,084.63	1,330.82	548.25	638.32	14,602.02	(11,239.98)	3,362.04
AMP 4							
ca023024 PH - 1st Street	220.00	(67.00)	-	-	153.00	(2.00)	151.00
AMP 4 TOTALS	220.00	(67.00)	-	-	153.00	(2.00)	151.00
VALLEY VIEW							
atw Atwater Elderly	515.00	327.00	10.00	680.00	1,532.00	(1,786.00)	(254.00)
dp Dos Palos Elderly	403.00	10.00	-	(258.00)	155.00	(2,072.00)	(1,917.00)
mid Midway	1,540.05	723.64	30.00	(1,107.59)	1,186.10	(4,340.08)	(3,153.98)
VALLEY VIEW TOTALS	2,458.05	1,060.64	40.00	(685.59)	2,873.10	(8,198.08)	(5,324.98)
FELIX TORRES YEAR ROUND							
ft-yr Felix Torres Year Round Center	1,164.00	103.00	-	3,256.00	4,523.00	(3,693.02)	829.98
FELIX TORRES YEAR ROUND TOTALS	1,164.00	103.00	-	3,256.00	4,523.00	(3,693.02)	829.98
HOUSING AUTHORITY TOTALS	29,692.25	4,576.54	866.62	5,247.57	40,382.98	(44,962.35)	(4,579.37)

PHAS Tracking Summary
Fiscal Year Ending 09/30/19

Indicators		Estimated Status at End of Month											
Sub-Indicator #1	Performance Scoring	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Lease Up Days		3	15	23	33	47	60	60	69				
Average Lease Up Days		1.5	2	2	3	3	3	3	3				
Make Ready Time		339	477	580	662	785	872	872	922				
Average Make Ready Days		169.5	68	58	55	49	44	44	40				
Down Days		2	77	94	119	218	354	354	460				
Average Down Days		1	11	9	10	14	18	18	20				
Total # Vacant Units Turned		2	7	10	12	16	20	20	23				
Total # Turn Around Days		344	569	697	814	1050	1286	1286	1451				
Average Turn Around Days (To Date)	A = 0-20 B = 21-25 C = 26-30 D = 31-40 F = more than 50	172	81	70	68	66	64	64	63				

% Emergency Work Orders Abated W/in 24 hours	A = 99% B=98% C=97% D=96% E=95% F= less than 95%	100%	100%	100%	100%	100%	100%	100%	100%				
Average # days to complete Non-Emergency Work Orders	A = 25 days or less B=26-36 C=31-40 D=41-50 E=51-60 F= greater than 60	12	12	12	9	9	11	16	16				

Housing Authority of the County of Merced
Financial Statement - AMP 1 (.fs-amp1)
Budget Comparison
Period = Oct 2018 - Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
NET TENANT INCOME	431,552	423,570	7,982	2	726,120
TOTAL GRANT INCOME	311,500	311,500	0	0	534,000
TOTAL OTHER INCOME	0	350	-350	-100	600
TOTAL INCOME	743,052	735,420	7,632	1	1,260,720
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES	232,097	225,923	-6,174	-3	387,297
TOTAL TENANT SERVICES EXPENSES	4,775	394	-4,381	-1,113	675
TOTAL UTILITY EXPENSES	94,316	110,468	16,152	15	189,374
TOTAL MAINTENACE EXPENSES	201,430	215,048	13,617	6	368,653
TOTAL GENERAL EXPENSES	64,645	74,579	9,934	13	127,849
TOTAL HOUSING ASSISTANCE PAYMENTS	626	1,400	774	55	2,400
TOTAL NON-OPERATING ITEMS	73,550	74,257	707	1	127,298
TOTAL EXPENSES	671,439	702,069	30,629	4	1,203,546
NET INCOME	71,613	33,351	38,261	115	57,174

Housing Authority of the County of Merced
Financial Statement - AMP 2 (.fs-amp2)
Budget Comparison
Period =Oct 2018 - Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
NET TENANT INCOME	327,524	342,312	-14,788	22	586,820
TOTAL GRANT INCOME	163,333	163,333	0	0	280,000
TOTAL OTHER INCOME (1)	78,859	0	78,859	N/A	0
TOTAL INCOME	569,716	505,645	64,071	13	866,820
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES	125,706	153,816	28,110	18	263,684
TOTAL TENANT SERVICES EXPENSES	3,543	0	-3,543	N/A	0
TOTAL UTILITY EXPENSES	99,184	105,933	6,750	6	181,600
TOTAL MAINTENANCE EXPENSES	188,575	156,666	-31,910	-20	268,570
TOTAL GENERAL EXPENSES	48,179	46,958	1,026	2	80,499
TOTAL HOUSING ASSISTANCE PAYMENTS	168	525	357	68	900
TOTAL NON-OPERATING ITEMS	41,237	41,634	397	1	71,372
TOTAL EXPENSES	506,593	505,531	1,187	0	866,625
NET INCOME	63,123	114	62,884	55,385	195

(1) Insurance recovery for fire damage to unit

Housing Authority of the County of Merced
Financial Statement - AMP 3 (.fs-amp3)
Budget Comparison
Period = Oct 2018 - Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
NET TENANT INCOME	324,475	333,375	-8,900	-3	571,500
TOTAL GRANT INCOME	223,510	217,000	6,510	3	372,000
TOTAL INCOME	547,985	550,375	-2,390	0	943,500
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES (1)	137,848	184,504	46,657	30	316,293
TOTAL TENANT SERVICES EXPENSES	6,476	0	-6,476	N/A	0
TOTAL UTILITY EXPENSES	86,768	85,622	-1,146	-1	146,780
TOTAL MAINTENACE EXPENSES	185,252	184,059	-1,193	-1	315,530
TOTAL GENERAL EXPENSES	47,871	51,630	3,759	7	88,508
TOTAL HOUSING ASSISTANCE PAYMENTS	721	700	-21	-3	1,200
TOTAL NON-OPERATING ITEMS	33,757	34,081	324	1	58,425
TOTAL EXPENSES	498,693	540,596	41,904	8	926,736
NET INCOME	49,292	9,779	39,514	404	16,764

(1) Lower than budgeted Admin personnel costs

Housing Authority of the County of Merced
AMP4 - 1st Street, Merced (.fs-amp4)
Budget Comparison
Period = Oct 2018 -Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
NET TENANT INCOME	8,479	9,100	-621	-7	15,600
TOTAL GRANT INCOME	11,323	11,667	-344	-17	20,000
TOTAL INCOME	19,802	20,767	-965	-13	35,600
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES	5,691	5,195	-496	-2	8,906
TOTAL TENANT SERVICES EXPENSES	0	0	0	N/A	0
TOTAL UTILITY EXPENSES	3,042	3,535	493	14	6,060
TOTAL MAINTENACE EXPENSES	4,363	4,104	-259	-6	7,035
TOTAL GENERAL EXPENSES	1,873	1,995	122	6	3,420
TOTAL HOUSING ASSISTANCE PAYMENTS	0	35	35	100	60
TOTAL NON-OPERATING ITEMS	27,593	27,858	265	1	47,757
TOTAL EXPENSES	42,562	42,722	160	0	73,238
NET INCOME	-22,760	-21,955	-805	4	-37,638

Housing Authority of the County of Merced
All HCV Properties (.fs-hcv)
Budget Comparison
Period = Oct 2018 - Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
TOTAL GRANT INCOME (1)	10,571,648	11,196,500	-624,852	-6	19,194,000
TOTAL OTHER INCOME	508	2,800	-2,292	-82	4,800
TOTAL INCOME	10,572,156	11,199,300	-627,144	-6	19,198,800
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES (2), (3), (4)	868,856	923,790	54,932	12	1,583,640
TOTAL TENANT SERVICES EXPENSES	2,945	0	-2,945	N/A	0
TOTAL MAINTENANCE EXPENSES (5)	3,250	65,538	62,288	95	112,350
TOTAL GENERAL EXPENSES	47,366	42,472	-4,894	-12	72,810
TOTAL HOUSING ASSISTANCE PAYMENTS (6)	9,588,531	10,167,500	578,969	6	17,430,000
TOTAL EXPENSES	10,510,948	11,199,300	688,350	6	19,198,800
NET INCOME	61,208	0	61,206	#DIV/0!	0

(1) Lower HAP from HUD \$682M

(2) Lower Management Fees to COCC \$27M, based on HAP utilization

(3) Lower Software License Cost \$40M, invoice not yet received

(4) Contract Inspectors booked under Admin \$37M, budgeted under Contract work under Maintenance Expenses

(5) Contract Inspections budget under Maintenance \$63M, booked under Admin Expenses

(6) Lower HAP issued \$580M

Housing Authority of the County of Merced
Central Office Cost Center (cocc)
Budget Comparison
Period =Oct 2018 - Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
TOTAL OTHER INCOME (1),(2)	568,681	666,911	-98,231	-15	1,143,277
TOTAL INCOME	568,681	666,911	-98,231	-15	1,143,277
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES	543,575	554,588	11,014	2	950,723
TOTAL TENANT SERVICES EXPENSES	878	0	-878	N/A	0
TOTAL UTILITY EXPENSES	18,535	22,692	4,156	18	38,900
TOTAL MAINTENACE EXPENSES	37,285	44,608	7,323	16	76,470
TOTAL GENERAL EXPENSES	49,019	41,854	-7,165	-17	71,750
TOTAL EXPENSES	649,292	663,742	14,450	2	1,137,843
NET INCOME	-80,611	3,170	-83,781	-2,643	5,434

(1) Asset Management Fee contingent on cash availability at end of year. This fee is assessed at end of year, if available.

(2) Admin Fee income is tied to Capital Funds. It is drawn from Capital Funds.

Housing Authority of the County of Merced
Langdon Villas (langdon)
Budget Comparison
Period = Oct 2018 - Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
NET TENANT INCOME	21,285	26,950	-5,665	-21	46,200
TOTAL OTHER INCOME	177,105	146,228	30,878	21	250,676
TOTAL INCOME	198,390	173,178	25,213	15	296,876
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES (2)	67,271	43,010	-24,262	-56	73,731
TOTAL UTILITY EXPENSES	794	933	139	15	1,600
TOTAL MAINTENANCE EXPENSES (3)	15,276	2,567	-12,709	-495	4,400
TOTAL GENERAL EXPENSES	29,742	28,233	-1,509	-5	48,400
TOTAL NON-OPERATING ITEMS	1,988	2,006	18	1	3,439
TOTAL EXPENSES	115,071	76,749	-38,323	-50	131,570
NET INCOME	83,319	96,429	-13,110	-14	165,306

- (1) Refund of construction costs from PG&E, Plainburg Rd and Hwy 140
(2) Bond Fees \$23M
(3) Contract work including Landscaping and Vehicle Maintenance

Housing Authority of the County of Merced
Obanion Learning Center (obanion)
Budget Comparison
Period = Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
NET TENANT INCOME	118,195	109,317	8,879	8	187,400
TOTAL INCOME	118,195	109,317	8,879	8	187,400
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES	11,109	11,754	645	5	20,150
TOTAL UTILITY EXPENSES	30,696	39,282	8,586	22	67,340
TOTAL MAINTENANCE EXPENSES	19,435	21,443	2,008	9	36,760
TOTAL GENERAL EXPENSES	834	770	-64	-8	1,320
TOTAL NON-OPERATING ITEMS	31,383	31,383	0	0	53,800
TOTAL EXPENSES	93,457	104,633	11,175	11	179,370
NET INCOME	24,738	4,684	20,054	428	8,030

Housing Authority of the County of Merced
Felix Torres Year Round (.fs-fty)
Budget Comparison
Period = Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
NET TENANT INCOME	333,004	308,350	24,654	8	528,600
TOTAL OTHER INCOME	9	0	9	N/A	0
TOTAL INCOME	333,013	308,350	24,663	8	528,600
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES	29,975	57,738	27,763	48	98,979
TOTAL UTILITY EXPENSES	44,351	54,770	10,419	19	93,892
TOTAL MAINTENANCE EXPENSES	54,679	46,408	-8,271	-18	79,556
TOTAL GENERAL EXPENSES	10,057	12,139	2,083	17	20,810
TOTAL FINANCING EXPENSES	65,933	19,250	-46,683	-243	33,000
TOTAL NON-OPERATING ITEMS	112,938	116,545	3,607	3	199,791
TOTAL EXPENSES	317,933	306,850	-11,082	-4	526,029
NET INCOME	15,080	1,500	13,581	905	2,571

Housing Authority of the County of Merced
Financial Stmt - Valley View (.fs-vv)
Budget Comparison
Period = Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
Revenue & Expenses					
INCOME					
NET TENANT INCOME	333,641	327,250	6,391	2	561,000
TOTAL OTHER INCOME	-200	0	-200	N/A	0
TOTAL INCOME	333,441	327,250	6,191	2	561,000
EXPENSES					
TOTAL ADMINISTRATIVE EXPENSES	82,763	86,618	3,855	4	148,487
TOTAL UTILITY EXPENSES	56,573	59,803	3,231	5	102,520
TOTAL MAINTENACE EXPENSES (1), (2)	146,851	86,135	-60,716	-70	147,661
TOTAL GENERAL EXPENSES	14,351	13,267	-1,084	-8	22,744
TOTAL FINANCING EXPENSES	94,792	94,792	0	0	162,500
TOTAL NON-OPERATING ITEMS	23,412	23,636	224	1	40,519
TOTAL EXPENSES	418,742	364,251	-54,490	-15	624,431
NET INCOME	-85,301	-37,001	-48,299	131	-63,431

(1) Alarm systems at Atwater and Dos Palos Elderly facilities \$43M

(2) HVAC for Midway \$12M

Housing Authority of the County of Merced
Financial Stmt - Migrant (.fs-mig)
Budget Comparison
Period = Jul 2018-Apr 2019

	YTD Actual	YTD Budget	Variance	% Var	Annual
INCOME					
OMS Operating Grant	1,039,445	938,372	-101,073	-11	1,126,046
TOTAL INCOME	1,039,445	938,372	-101,073	-11	1,126,046
Total - Center Personnel	512,448	444,449	-67,998	-15	533,339
Total - Operating Expenses	273,267	252,699	-20,567	-8	303,239
Total - Maintenance Expenses	50,632	24,117	-26,516	-110	28,940
Total - Contractor Administration	79,874	91,772	11,898	13	110,126
Total - Debt Service and Replacement	123,225	125,335	2,110	2	150,402
TOTAL EXPENSES	1,039,445	938,372	-101,073	-11	1,126,046
Plus Reserves Allowed		58,329	58,329		87,494
TOTAL FUNDS	1,039,445	996,701	-42,744	-11	1,213,540

STATE CENTER COMMUNITY COLLEGE DISTRICT RESOLUTION NO. 2019.14
DISTRICT’S COMMITMENT TO SUPPORT CENSUS COMPLETE COUNT EFFORTS

WHEREAS, the U.S. Census Bureau is required by Article 1, Section 2 of the U.S. Constitution to conduct a complete and accurate count of every resident in the nation every ten years;

WHEREAS, Census data is used to distribute billions of dollars in federal funding to local communities and used to determine the number of seats California has in the U.S. House of Representatives, both of which are critical to state and local governments;

WHEREAS, a significant amount of effort is required in order to achieve a full participation in the 2020 U.S. Census; especially in the California Community College System which has some of the hardest to count residents in the state;

WHEREAS, the District may have the opportunity to obtain funds through county-based Local Complete Count Census Committees which have a proposed allocation of \$27 million dollars;

WHEREAS the District has already entered into an agreement with the California Complete Count Office for use of office space at Fresno City College to support complete count efforts in the Central Valley;

WHEREAS, the District may focus efforts on reaching the hard-to-count populations and students living in communities with hard-to-count populations;

WHEREAS, the District may explore opportunities to participate in the local Complete Count Committees;

WHEREAS, the District may designate general locations on campus for Questionnaire Assistance Centers (QACs) and Questionnaires Assistance Kiosks (QAKs), where students can complete their Census questionnaires;

WHEREAS, District libraries, resource centers, student organizations, and other facilities may collaborate to assist students with Census related outreach activities, including lectures, panels, and U.S. Census recruitment fairs;

WHEREAS, students are encouraged to take a leading role in peer-to-peer census education and explore opportunities for census taking jobs; and

WHEREAS The Board of Governors of the California Community Colleges passed a resolution in May 2019, to encourage California community colleges to participate in California’s Complete Count Census outreach efforts to have a complete and accurate count of all Californians and to encourage community college districts to collaborate with students, faculty,

and staff to adopt a local resolution and plan to ensure that every community is accurately counted in the 2020 U.S. Census; now therefore,

BE IT RESOLVED that Board of Trustees recognizes the importance of a complete and accurate count of every resident residing within the District,

BE IT FURTHER RESOLVED, the Board of Trustees encourages the District to provide support and undertake efforts to ensure a complete and accurate count of the 2020 U.S. Census, to the extent permitted by law.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Dated:

MEMORANDUM

TO: Board of Commissioners,
Housing Authority of the County of Merced

FROM: Rosa Vazquez, Executive Director

DATE: June 18, 2019

SUBJECT: Recommendation to adopt **Resolution No. 2019-09**, approving and authorizing execution of Operation and Maintenance Contract between the California Department of Housing and Community Development and the Housing Authority of The County of Merced Contract 19-OMS-12701 for the Atwater/Livingston Migrant Center.

The Housing Authority of The County of Merced received the final approved budget, including the Operation and Maintenance Contract from the California Department of Housing and Community Development for the Atwater/Livingston Migrant Center:

Contract budget amount for Fiscal Years 2019 – 2021 is \$682,502.00.

Contract provides funding for the operation and administration of the migrant facility.

RECOMMENDATION

It is hereby recommended that the Board of Commissioners of the Housing Authority of the County of Merced adopt **Resolution No. 2019-09**, approving the Operation and Maintenance Contract 19-OMS-12701 for the Atwater/Livingston Migrant Center and any further amendments increasing or decreasing funding, or any other conditions therein, and hereby appointing the Executive Director as the person designated with signature authority on behalf of the Board of Commissioners.

RESOLUTION NO. 2019-09

**APPROVING AND AUTHORIZING EXECUTION OF OPERATION AND
MAINTENANCE CONTRACT BETWEEN THE CALIFORNIA DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT AND THE HOUSING AUTHORITY OF
THE COUNTY OF MERCED CONTRACT 19-OMS-12701 FOR THE
ATWATER/LIVINGSTON MIGRANT CENTER**

WHEREAS, the California Department of Housing and Community Development has provided an Operation and Maintenance Contract for the 2019 – 2021 Fiscal Years for the Atwater/Livingston Migrant Center; and

WHEREAS, the California Department of Housing and Community Development has issued Operation and Maintenance Contract 19-OMS-12701 in the amount of \$620,456 for operational and maintenance costs of the Atwater/Livingston Migrant Center;

THEREFORE, be it resolved, that the Board of Commissioners of the Housing Authority of the County of Merced does hereby authorize the execution of said Contract 19-OMS-12701 with the California Department of Housing and Community Development in the amount of \$682,502; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the County of Merced does hereby authorize the Executive Director, Rosa Vazquez, to accept and execute this Contract and any Amendments thereto, and to take any necessary action to carry out the terms and conditions of the agreement.

The foregoing resolution was introduced at the June 18, 2019 Board Meeting of the Board of Commissioners of the Housing Authority of the County of Merced and adopted by the following vote:

Motion:

Second:

Ayes:

Nays:

Absent:

Abstain:

Chairperson, Board of Commissioners
Housing Authority of the County of Merced

Dated: June 18, 2019

MEMORANDUM

TO: Board of Commissioners,
Housing Authority of the County of Merced

FROM: Rosa Vazquez, Executive Director

DATE: June 18, 2019

SUBJECT: Recommendation to adopt **Resolution No. 2019-10**, approving and authorizing execution of Operation and Maintenance Contract between the California Department of Housing and Community Development and the Housing Authority of The County of Merced Contract 19-OMS-12700 for the Rafael Silva/Los Banos Migrant Center.

The Housing Authority of The County of Merced received the final approved budget, including the Operation and Maintenance Contract from the California Department of Housing and Community Development for the Rafael Silva/Los Banos Migrant Center:

Contract budget amount for Fiscal Years 2019 – 2021 is \$659,401.00.

Contract provides funding for the operation and administration of the migrant facility.

RECOMMENDATION

It is hereby recommended that the Board of Commissioners of the Housing Authority of the County of Merced adopt **Resolution No. 2019-10**, approving the Operation and Maintenance Contract 19-OMS-12700 for the Rafael Silva/Los Banos Migrant Center and any further amendments increasing or decreasing funding, or any other conditions therein, and hereby appointing the Executive Director as the person designated with signature authority on behalf of the Board of Commissioners.

RESOLUTION NO. 2019-10

**APPROVING AND AUTHORIZING EXECUTION OF OPERATION AND
MAINTENANCE CONTRACT BETWEEN THE CALIFORNIA DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT AND THE HOUSING AUTHORITY OF
THE COUNTY OF MERCED CONTRACT 19-OMS-12700 FOR THE RAFAEL
SILVA/LOS BANOS MIGRANT CENTER**

WHEREAS, the California Department of Housing and Community Development has provided an Operation and Maintenance Contract for the 2019 – 2021 Fiscal Years for the Rafael Silva/Los Banos Migrant Center; and

WHEREAS, the California Department of Housing and Community Development has issued Operation and Maintenance Contract 19-OMS-12700 in the amount of \$599,455 for operational and maintenance costs of the Rafael Silva/Los Banos Migrant Center;

THEREFORE, be it resolved, that the Board of Commissioners of the Housing Authority of the County of Merced does hereby authorize the execution of said Contract 19-OMS-12700 with the California Department of Housing and Community Development in the amount of \$659,401; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the County of Merced does hereby authorize the Executive Director, Rosa Vazquez, to accept and execute this Contract and any Amendments thereto, and to take any necessary action to carry out the terms and conditions of the agreement.

The foregoing resolution was introduced at the June 18, 2019 Board Meeting of the Board of Commissioners of the Housing Authority of the County of Merced and adopted by the following vote:

Motion:

Second:

Ayes:

Nays:

Absent:

Abstain:

Chairperson, Board of Commissioners
Housing Authority of the County of Merced

Dated: June 18, 2019

MEMORANDUM

TO: Board of Commissioners,
Housing Authority of the County of Merced

FROM: Rosa Vazquez, Executive Director

DATE: June 18, 2019

SUBJECT: Recommendation to adopt **Resolution No. 2019-11**, approving and authorizing execution of Operation and Maintenance Contract between the California Department of Housing and Community Development and the Housing Authority of The County of Merced Contract 19-OMS-12698 for the Felix Torres Migrant Center.

The Housing Authority of The County of Merced received the final approved budget, including the Operation and Maintenance Contract from the California Department of Housing and Community Development for the Felix Torres Migrant Center:

Contract budget amount for Fiscal Years 2019 – 2021 is \$949,224.00.

Contract provides funding for the operation and administration of the migrant facility.

RECOMMENDATION

It is hereby recommended that the Board of Commissioners of the Housing Authority of the County of Merced adopt **Resolution No. 2019-11**, approving the Operation and Maintenance Contract 19-OMS-12698 for the Felix Torres Migrant Center and any further amendments increasing or decreasing funding, or any other conditions therein, and hereby appointing the Executive Director as the person designated with signature authority on behalf of the Board of Commissioners.

RESOLUTION NO. 2019-11

**APPROVING AND AUTHORIZING EXECUTION OF OPERATION AND
MAINTENANCE CONTRACT BETWEEN THE CALIFORNIA DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT AND THE HOUSING AUTHORITY OF
THE COUNTY OF MERCED CONTRACT 19-OMS-12698 FOR THE FELIX TORRES
MIGRANT CENTER**

WHEREAS, the California Department of Housing and Community Development has provided an Operation and Maintenance Contract for the 2019 – 2021 Fiscal Years for the Felix Torres Migrant Center; and

WHEREAS, the California Department of Housing and Community Development has issued Operation and Maintenance Contract 19-OMS-12698 in the amount of \$862,931 for operational and maintenance costs of the Felix Torres Migrant Center;

THEREFORE, be it resolved, that the Board of Commissioners of the Housing Authority of the County of Merced does hereby authorize the execution of said Contract 19-OMS-12698 with the California Department of Housing and Community Development in the amount of \$949,224; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the County of Merced does hereby authorize the Executive Director, Rosa Vazquez, to accept and execute this Contract and any Amendments thereto, and to take any necessary action to carry out the terms and conditions of the agreement.

The foregoing resolution was introduced at the June 18, 2019 Board Meeting of the Board of Commissioners of the Housing Authority of the County of Merced and adopted by the following vote:

Motion:

Second:

Ayes:

Nays:

Absent:

Abstain:

Chairperson, Board of Commissioners
Housing Authority of the County of Merced

Dated: June 18, 2019

MEMORANDUM

TO: Board of Commissioners,
Housing Authority of the County of Merced

FROM: Rosa Vazquez, Executive Director

DATE: June 18, 2019

SUBJECT: Recommendation to adopt **Resolution No. 2019-12**, approving and authorizing execution of Operation and Maintenance Contract between the California Department of Housing and Community Development and the Housing Authority of The County of Merced Contract 19-OMS-12699 for the Merced Migrant Center.

The Housing Authority of The County of Merced received the final approved budget, including the Operation and Maintenance Contract from the California Department of Housing and Community Development for the Merced Migrant Center:

Contract budget amount for Fiscal Years 2019 – 2021 is \$719,731.00.

Contract provides funding for the operation and administration of the migrant facility.

RECOMMENDATION

It is hereby recommended that the Board of Commissioners of the Housing Authority of the County of Merced adopt **Resolution No. 2019-12**, approving the Operation and Maintenance Contract 19-OMS-12699 for the Merced Migrant Center and any further amendments increasing or decreasing funding, or any other conditions therein, and hereby appointing the Executive Director as the person designated with signature authority on behalf of the Board of Commissioners.

RESOLUTION NO. 2019-12

**APPROVING AND AUTHORIZING EXECUTION OF OPERATION AND
MAINTENANCE CONTRACT BETWEEN THE CALIFORNIA DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT AND THE HOUSING AUTHORITY OF
THE COUNTY OF MERCED CONTRACT 19-OMS-12699 FOR THE MERCED
MIGRANT CENTER**

WHEREAS, the California Department of Housing and Community Development has provided an Operation and Maintenance Contract for the 2019 – 2021 Fiscal Years for the Merced Migrant Center; and

WHEREAS, the California Department of Housing and Community Development has issued Operation and Maintenance Contract 19-OMS-12699 in the amount of \$654,302 for operational and maintenance costs of the Merced Migrant Center;

THEREFORE, be it resolved, that the Board of Commissioners of the Housing Authority of the County of Merced does hereby authorize the execution of said Contract 19-OMS-12699 with the California Department of Housing and Community Development in the amount of \$719,732; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the County of Merced does hereby authorize the Executive Director, Rosa Vazquez, to accept and execute this Contract and any Amendments thereto, and to take any necessary action to carry out the terms and conditions of the agreement.

The foregoing resolution was introduced at the June 18, 2019 Board Meeting of the Board of Commissioners of the Housing Authority of the County of Merced and adopted by the following vote:

Motion:

Second:

Ayes:

Nays:

Absent:

Abstain:

Chairperson, Board of Commissioners
Housing Authority of the County of Merced

Dated: June 18, 2019